

MBI Training Cancellation and Refund Policy

Cancellation by a Registrant:

- Training course registrations will not be confirmed until registration is complete and billing/payment information is received in full.
- In order to cancel a confirmed training, registrants must submit a cancellation request by e-mail to info@mbieducation.com a **minimum of 14 days prior** to the scheduled training in order to receive a full refund of any payments.
- Registrants who do not cancel within the specified method and timeframe will receive no refund. There is not credit or refund of fees due to failure to attend without notice.

Cancellation by MBI:

- MBI reserves the right to cancel any training course due to insufficient enrollment at least 10 days in advance of the scheduled course date. Notice will be provided, and the registrant will have the options to reschedule for a future course or to receive a full refund of registration fees.
- MBI is not responsible for any expenses incurred if a training course is cancelled.